

Exploring Differences, Deepening Faith

Direct phone: (860) 509-9511 Fax: (860) 509-9509 Email: registrar@hartsem.edu

ADVISOR CHANGE FORM

To change your advisor, please take the following steps:

- First, speak to your current advisor to seek his/her support to change to another faculty member.
- Second, if you have a preferred new advisor, contact that person to seek support for changing to her/him.
- Third, submit your completed form to the Dean's office. The Dean must approve all faculty advisor changes.

Student's Name		
Current Advisor		
I support this advisor change:		Date:
	(Signature)	
Proposed Advisor		
I support this advisor change:		Date:
	(Signature)	
Dean		
I support this advisor change:		Date:
	(Signature)	

Once the change in advisor has been approved by the Dean and the form has been received by the Registrar, you will receive a written confirmation that the change has been made.

77 Sherman Street Hartford, CT 06105 Ph: 860.509.9511 Fx: 860.509-9509 hartsem.edu